

TOWN OF AVA
APPLICATION FOR LAND USE / ZONING PERMIT

ENFORCEMENT OFFICER

Joseph Pfeiffer Jr.
P. O. Box 251
Boonville, N.Y. 13309
Phone / Fax (315) 942-5705
Cell (315) 681- 8689
Email inspectorjoep@aim.com

TOWN CLERK

Jeanie Dano
P. O. Box 68
Ava, NY 13303
Town Hall (315) 942-5669
Home (315) 942 - 4638

INSTRUCTIONS

Please fill in all of the information requested on the permit. Return the completed Land Use Applications application to the Town Clerk.

If you have questions or need help please call the Zoning Enforcement Officer, Joseph Pfeiffer, Jr. at 315-942-5705 Weekdays 7 – 8:00 A. M., any evening after 8:00 or my cell phone at 315-681-8689. You may also email me at inspectorjoep@aim.com if that's more convenient.

You will need an approved Land Use Permit in order to obtain a Town Building Permit (to build the structure).

There shall be no more than two dwelling unit on a single lot, will be allowed, without prior approval by the Planning Board. Each dwelling unit must comply with minimum lot area, minimum lot frontage and minimum lot set back requirements. There will be no new non-conforming lots created by enacting this law.

The landowners name and address must also be on the permit if different from the applicants. You also need to have a permission letter from the landowner to build on their land.

Location of development is the address of the location being developed or where the building is going, please use the new 4 or 5 digit number assigned to your location by the County 911 Data Processing Office.

Please provide the correct Tax ID number from your tax bill; it will look like 111.00 – 01 - 01.100

Please provide a complete description of your project.

An accurate and complete plot plan is required as explained on the application; applications will not be processed without a completed plot plan.

Thank you

Joseph Pfeiffer, Jr.
Code Enforcement Officer

TOWN OF AVA RURAL LAND USE APPLICATION

DATE _____

Permit Fee \$ 35.00

PERMIT NUMBER _____

To apply for a Land Use Permit you **MUST** provide this Land Use Application filled out (RETURN ALL PAGES), a check payable to the Town of Ava for the application fee and Two (2) copies of a Plot Plan drawn to scale (read directions on plot plan sheet).

Tax Map Number: Example (111.00-01-01.100)

Section: _____ Block: _____ Lot: _____

Proposed Construction Start Up Date: _____

Application Fee: \$ 35.00

Applicants Name: _____ Phone: _____

Applicants Mailing Address :(Street, Town, Zip) _____

Property owner's name _____ Phone: _____
(Other than applicant)

Property owner's address _____

Type of Road your property abuts to CIRCLE ALL THAT APPLY (Regularly Maintained Road, Seasonal Road, Minimum Maintenance Road, Private Road, Town Road, County Highway, State Highway).

Exact location of property to be developed (911 address) _____

Provide directions: _____

Describe the proposed development or use applied for (Single Family, Mobile Home, Storage Building, Garage, Home Occupation, Commercial, Retail, etc) _____

Size of Existing Building _____ Size of New Building/Structure _____

Size of Addition added to Existing Building _____ Closest Distance to Lot Lines Right Side _____ ft.

Left Side _____ ft. Rear Lot Line _____ ft. To Center of Road _____ ft.

Size of Road / Highway Easement _____ ft. Road Frontage _____ ft.

Depth of Lot _____ ft. Total Acreage _____

CIRCLE YES OR NO IN EACH SECTION.

Is this project located in a Flood Zone – Yes or No **Is this project located in a Wet Land – Yes or No**

The undersigned hereby makes application for Rural Land Use Permit for the purposes and site describes herein, and agrees that such purposes shall be undertaken in accordance with all applicable laws, Ordinances, and requirements of the Town of Ava, Oneida County New York.

Signature of Applicant: _____ Date: _____

Signature of Property owner: _____ Date: _____

Email address _____

FOR ENFORCEMENT OFFICERS USE ONLY

PERMIT NUMBER: _____

Application approved (YES, NO) WORK MAY / MAY NOT COMMENCE

Signature of Enforcement Officer: _____ Date: _____

Applications approved with conditions (YES, NO) SEE ATTACHED

Signature of Enforcement Officer: _____ Date: _____

WORK MAY NOT COMMENCE REASON ATTACHED

Signature of Enforcement Officer: _____ Date: _____

Application referred to: Town Planning Board Date: _____, ZBA Date: _____, or

County Planning Board Date: _____.

Decisions rendered by the Town Planning Board, ZBA, or County Planning Board,

Town Planning Board (Approval, Denial) Date: _____ Restrictions: _____

ZBA: (Approval, Denial) Date: _____ Restrictions: _____

County Planning Board: (Approval, Denial) Date: _____ Restrictions: _____

Application approved/ not approved based on decision of above board(s) (YES, NO) Date: _____

WORK MAY / MAY NOT COMMENCE

Signature of Enforcement Officer: _____ Date: _____

Certificate of Compliance

Final Approval () I have examined the premises described above and found that the use or construction applied for is in compliance with the approved plans submitted, zoning and variance if granted. Pictures of the structures have been taken on this date as proof of compliance.

Signature of Enforcement Officer: _____ Date: _____

Use the space below or attach a separate sheet to show the location of the proposed building(s) in relation to all roads public or private, distance proposed building is from all bodies of water, the location of all wells and septic systems, existing and proposed, the distance between buildings and give the road name as well as the names of all adjacent landowners. Also show the lot width and depth, and show the distance of proposed building(s) to all property lines.
NOTE: GIVE THE DISTANCE OF ALL WELL AND SEPTIC SYSTEMS ON NEIGHBORING PROPERTIES TO YOUR PROPOSED WELL/SEPTIC IF CLOSER THAN 150FT.

PLOT DIAGRAM

NAME OF ADJACENT LAND OWNER

YOUR PROPERTY LINES

OWNERS NAME LEFT SIDE

LOT DEPTH

REAR LOT WIDTH

FRONT LOT WIDTH

OWNERS NAME RIGHT SIDE

LOT DEPTH

ROAD NAME

THIS AREA REPRESENTS THE ROAD IN FRONT OF YOUR PROJECT, SHOW DRIVEWAY